

BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on Monday 17 April 2023 at Brome and Oakley Village Hall.

PRESENT: Councillors Roger Broughton, Kelly Keeley, Tom Pace and John Parry. Also in attendance the Clerk and District Councillor David Burn.

1. Apologies for absence – Apologies were received from Cllrs Demanget, Doe and Halton. Cllr Prior was absent. Cllr Parry (Vice Chairman) chaired the meeting.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

Cllrs Broughton, Keeley, Pace and Parry declared an interest in matters relating to the Village Hall.

3. Public Forum

Cllr Burn provided commentary to a written report, n election statistics, which he would send a copy of after the meeting. Cllr Burn also provided information on the Joint Local Plan. Part One, including policies for planning applications, was currently out for consultation and likely to be adopted by the end of 2023. Part Two would include the development allocations throughout the district and any revised settlement boundaries and may not be adopted until 2025.

Cllr Parry thanked Cllr Burn very much for all his contributions, both the informative reports and the financial support, to the Parish Council over a period of many years.

4. Minutes of the last meetings

a. The minutes of the meeting of 13 March 2023 were approved and would be signed at the next meeting.

b. Matters arising from the minutes of the meeting of 13 March 2023 – it was noted that the lease of the allotment land was still to be completed.

5. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/23/01408	Rose Farm, Upper Street Oakley	Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to a flexible use within Storage or Distribution (Use Class B8), Hotels (Use Class C1), Commercial/Business/Service (Use Class E) - The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class R - Change of use of barns from agricultural to commercial to be rented for storage only

It was noted that this application had been withdrawn.

b. Other planning matters

The following planning determination was noted:

Ref	Location	Application
DC/23/00782	5 The Crossroads	Erection of single-storey rear extension to detached garage to provide home gym and hobby workshop/craft room – planning permission granted.

6. Finance and Governance

a. The current financial position was noted as £22,279 (of which £13,245 was CIL funds) in the current account and £3,957 in the business saver account.

b. Receipt of £4,000 as the first instalment of Precept was noted.

c. An additional request from the Village Hall Committee for Community Infrastructure Levy funding for renovation of the main hall wall was considered. The project was now likely to cost £3,780 (including non-

Signed  Chairperson  Clerk

Date 12-06-2023

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vatable works) and £2,000 of Parish CIL funding had already been agreed. It was unanimously agreed to provide a further £1780 of Parish CIL to support these works.

d. It was agreed to make the following payments.

Amount	Payee	Details
£899.05	S Foote	Clerks salary April/May/June 2023
£290.42	HMRC	PAYE
£29.70	S Foote	Clerks expenses
£5.40	Sword and Trowel	Payroll service
£279.96	Suffolk Association of Local Councils	Membership Subscription for 2023/24
£40.00	Information Commission Officer	Data Processor Annual Fee
£573.05	Huws Gray Group	Village Hall Project
£40.42	Trade UK	Village Hall Project

7. Asset Management

a. The purchase and installation of defibrillator in Brome (west) was still being considered. Renvale had been approached about an external cased defibrillator being located on their perimeter fence and to date no response had been received. This would be progressed by the Chairperson and Clerk.

8. Correspondence

The following items of correspondence were noted:

Date	From	Subject
30.03.2023	Mid Suffolk District Council	Babergh and Mid Suffolk Joint Local Plan Main Modifications

9. Urgent Matters and matters for report – none.

10. Date of next meeting – Monday 15 May 2023 – Annual General Meeting.

Meeting closed: 20.05.

Signed Jim Burrows Chairperson [Signature] Clerk
Date 12 - June 2023