

# BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on Monday 12 June 2023 at Brome and Oakley Village Hall.

PRESENT: Councillors Roger Broughton, Isobel Demanget (Chairperson), Kelly Keeley, Tom Pace and John Parry. Also in attendance the Clerk and District Councillor Tim Weller and County Councillor Jessica Fleming.

1. Apologies for absence – None.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

Cllrs Broughton, Keeley, Pace and Parry declared an interest in matters relating to the Village Hall.

3. Public Forum

Cllr Fleming reported library services contract comes to an end in July 2024 and the tendering process had began and Cllr Fleming stated that the County Council was fully committed to ensuring the library service was fully funded. Trading Standards had been investigating sub standard e-scooters. Cllr Broughton asked if the mobile library could call in the village and Cllr Fleming would investigate on behalf of the Parish Council. No date had yet been provided for the traffic calming works for the B1118.

Cllr Weller provided commentary to a written report he had provided. The Green Party now leads Babergh Mid Suffolk and had made a new cabinet. Cllr Weller would hold the portfolio for Environment, Culture and Well-being. The Planning Committee at the District Council would now meet monthly instead of fortnightly. Cllr Weller asked for an update on what the Parish Council had done in relation to complaints about speeding on the Eye Road Brome and both the County Councillor and the Chairman provided information. Cllr Weller had also received complaints about light pollution from Eye Airfield.

4. Co-option to the Parish Council

It was unanimously agreed to co-opt Charles Doe, Mark Prior and Ian Stockham to the Parish Council.

5. Minutes of the last meetings

a. The minutes of the meeting of 15 May 2023 were approved and would be signed at the next meeting.

b. Matters arising from the minutes of the meeting of 15 May 2023 – it was noted that the lease of the allotment land had now been signed and a copy returned to the Parish Council. It was hoped that Cllr Doe would continue to manage the vehicle activated sign in line council's risk assessment.

In processing the request for changes to bank signatories, Barclays had advised that the Chairman of the Council needed to be a signatory. This was not in line with the Council's Financial Regulations or agreements for who would be appointed as a bank signatory for the Council. It would be requested that a change be made to the bank mandate to remove this requirement.

6. Planning

a. There were no planning determinations to note.

b. There were no other planning matters.

7. Representative to the Suffolk Association of Local Councils - no councillor would be appointed.

8. Diss and District Neighbourhood Development Plan

Cllr Broughton reported that the examination of the Plan was complete subject to a series of modifications. The Plan had met the legal requirements and a date was awaited for the referendum.

9. Asset Management

a. Defibrillator in Brome (west) – it was unanimously agreed to proceed with the purchase and placement of a defibrillator at the Devils Handbasin subject to confirmation that vehicle access was possible 24/7. This decision would be ratified at the next meeting.

b. Dog Waste Bin – it was agreed (Cllr Pace abstained from the vote) to place an additional bin at the entrance to Church Farm. The landowner and Mid Suffolk District Council would be contacted to seek relevant permissions. A budget of £185 plus £40 per year for emptying was agreed.

c. Allotment plots – an issue relating to the management of the plots was discussed in confidential session. A confidential file note was made.

Signed  ..... Chairperson  ..... Clerk

Date 10.7.2023 .....

# BROME and OAKLEY PARISH COUNCIL

Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on Monday 12 June 2023 at Brome and Oakley Village Hall.

## 10. Finance and Governance

- a. The Internal Audit Report for year ending 31 March 2023 was accepted and it was noted that there were no issues arising
- b. The Asset Register for year ending 31 March 2023 was accepted.
- c. The Accounts for the year ending 31 March 2023 were accepted.
- d. Section One (Annual Governance Statement) and Section Two (Accounting Statement) and of the Local Councils' Annual Governance and Accountability Return for year ending 31 March 2023 were considered and approved.
- e. The period for the exercise of public rights was noted and the Clerk would issue the statutory notices.
- f. The Community Infrastructure Return for the year ending 31 March 2023 was accepted.
- g. The current financial position was noted as £19,597 in the current account and £3,957 in the business saver account.

h. It was agreed to make the following payments.

Amount	Payee	Details
£180.00	D Hardaker Electrical	Vehicle Activated Sign Batteries
£185.98	Huws Gray	Village Hall Project
£220.20	Trade UK (Screwfix)	Village Hall Project
£528.50	Community Action Suffolk (Ansva insurance)	Annual Insurance Premium
£210.00	T Brown CPFA	Internal Audit year ending 31 March 2023
£167.51	Mid Suffolk District Council	Annual dog bin emptying charge

## 11. Correspondence


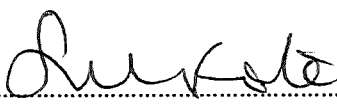
The following items of correspondence were noted:

Date	From	Subject
06.6.2023	Babergh Mid Suffolk Councils	NSIP and large-scale energy developments update June 2023
01.6.2023	Babergh Mid Suffolk Councils	Town and Parish Update June 2023
15.5.2023	20s Plenty Campaign	Regional Webinars – <i>It was agreed to canvas local opinion on the concept of 20 mph limits in the villages.</i>
15.5.2023	Suffolk Association of Local Councils	Mid Suffolk Area Forum – Thursday 15 June
12.5.2023	Babergh Mid Suffolk Councils	Further Examination Hearing Sessions for the Babergh and Mid Suffolk Joint Local Plan

12. Urgent Matters and matters for report – none.

13. Date of next meeting – Monday 10 July 2023

Meeting closed: 21.04

Signed  Chairperson  Clerk  
Date 10-7-2023