

BROME and OAKLEY PARISH COUNCIL

Minutes of Annual General Meeting of Brome and Oakley Parish Council held at 7.30 pm on Monday 15 May 2023 at Brome and Oakley Village Hall.

PRESENT: Councillors Roger Broughton, Isobel Demanget, Kelly Keeley, Tom Pace and John Parry. Also in attendance the Clerk and District Councillor Tim Weller and one member of the public.

1. Election of Chairman

Cllr Isobel Demanget was unanimously elected as Chairperson. Cllr Demanget duly signed a declaration of acceptance of office.

The meeting paused to observe a two minutes' silence in memory of late Councillor Ursula Halton who had recently passed away. Ursula had served as a Councillor and Chairman of the Council for many years and was gratefully and warmly remembered by the Clerk and Councillors present.

2. Apologies for absence – None.

3. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

Cllrs Broughton, Keeley, Pace and Parry declared an interest in matters relating to the Village Hall.

4. Register of Interests

It was noted that Councillors were required to complete a register of interests within 28 days of taking office and confirmation of full details was currently awaited from Mid Suffolk District Council.

5. Co-option to the Parish Council – it was noted that three vacancies remained on the Parish Council following the local council elections in May. Cllr Broughton would follow up an expression of interest and previous councillors who had not come forward for election would be asked to confirm their interest in continuing to be a councillor.

6. Appointments

The following appointments were unanimously agreed:

a) Vice Chairman – Cllr Roger Broughton

b) Responsible Financial Officer – Sarah Foote

c) Bank signatories – it was noted that the Clerk had access to view the account only and that Cllr Parry and Mr Mark Prior were current signatories. It was agreed that Cllr Kelly Keeley would also become a signatory.

d) SALC Representative – no appointment made

e) EPR Liaison Representative – Cllr John Parry

f) Representative Councillors to Diss and District Neighbourhood Plan Working Group – Cllrs Broughton and Pace and Cllr Demanget would support with the social media activity which would be required as the plan progressed to referendum which was likely to be July or August.

g) Vehicle Activated Sign Co-ordinator – deferred to next meeting.

7. Minutes of the last meetings

The minutes of the meeting of 17 April 2023 were approved and would be signed at the next meeting.

8. Matters arising from the minutes of the last meeting

It was noted that the lease of the allotment land was still to be completed.

9. Planning

a. The following planning determination was noted:

Signed  Chairperson  Clerk

Date 12.6.2023

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Ref	Location	Application
DC/23/00952	Waveney Vale, Norwich Road, Brome	Erection of one dwelling – planning permission refused.

10. Finance and Governance

a. The current financial position was noted. The year end accounts were with the auditor and would be approved at the next meeting.

b. It was agreed to make the following payment:

Amount	Payee	Details
£564.96	Huws Gray	Village Hall Project

11. Asset Management

a. The purchase and installation of defibrillator in Brome (west) was still to be progressed.

12. Urgent Matters - none

13. Date of next meeting and agenda items

Monday 12 June 2023. To consider the installation of a dog waste bin at the western end of the village, possible drive of Church Farm.

Meeting closed 8.04.

Signed  Chairperson  Clerk
Date 12-6-2023