

# BROME and OAKLEY PARISH COUNCIL

**Minutes of Meeting of Brome and Oakley Parish Council held at 7.30 pm on Monday 13 February 2023**

at Brome and Oakley Village Hall.

PRESENT: Councillors Isobel Demanget (Chairperson), Roger Broughton, Charles Doe, John Parry.  
Also in attendance the Clerk and District Councillor David Burn.

1. Apologies for absence – Apologies were received from Cllrs Halton, Keeley, Prior and Pace. County Councillor Fleming had sent his apologies.
2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

Cllrs Broughton and Parry declared an interest in matters relating to the Village Hall.

### 3. Public Forum

District Councillor Burn provided an explanation of the difficulties of him not being able to offer district council funding to any highways schemes. However, he was keen to offer £1135 of locality funding to spend on projects in the parish which could possibly release additional parish council funding to support the highways scheme in Low Road Oakley.

A discussion also took place regarding the Diss and District Neighbourhood Plan, with Cllr Broughton explaining that the examiner had raised a question about the development site in Lower Oakley (allocated in the plan for three dwellings). The examiner was asking for criteria for vehicle access to be included in addition to the existing criterion of taking due consideration of the grade II listed building in the vicinity and an archaeological investigation to be carried out before any development took place. It was agreed that the Parish Council did not wish to include this additional criteria in the DDNP.

Cllr Parry asked how the District Council would be promoting the need for photo ID at the forthcoming elections in May.

### 4. Minutes of the last meetings

- a. The minutes of the meeting of 16 January 2023 were approved.
- b. There were no matters arising from the minutes of the meeting of 16 January 2023.

### 5. Planning

a. It was noted that an appeal had been submitted to the Planning Inspectorate against Mid Suffolk District Council's refusal of planning permission for: Ref APP/W3520/W/22/3304859 - Land Adjacent To Brome Grange Hotel. Outline Planning Application (Comprising of access point only via Brome Grange Car Park, and all other matters reserved) - Change of use of land and erection of buildings for Class B8 Storage or distribution (internal to buildings) and Class E (Comprising only of E(c)(i) Financial services, E(c)(ii) Professional services (other than health or medical services), E(c)(iii) Other appropriate services in a commercial, business or service locality, E(g)(i) Offices to carry out any operational or administrative functions, E(g)(ii) Research and development of products or processes, E(g)(iii) Industrial processes (that can be carried out without detriment to residential amenity)). Erection of 3 dwellings.

b. Other planning matters – none.

### 6. Finance and Governance

a. The current financial position was noted as £17,615 (of which £13,381 was CIL funds) in the current account and £3,957 in the business saver account. Bank reconciliation from 1 November 2022 to 31 December 2022 had been completed by Cllr Broughton.

b. Financial Regulations were reviewed and adopted. The need to seek quotations as per financial regulation 10.3 and for all works to be ordered, after agreement by the Council, by the Clerk (regulation 10.4) were noted.

c. It was agreed to make the following payments.

Amount	Payee	Details
£31.20	Hirst Signs	Additional brackets and fixings

Signed Isobel Demanget Chairperson John Parry Clerk

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£530.00	Richard Hitchman Joinery	Lower Oakley Phone Kiosk Door repairs
£280.60	CTS Building Supplies	Village Hall project
£55.47	Screwfix	Village Hall project

## 7. Highways

a. Suffolk Highways traffic calming schemes for Low Road, Oakley - the statutory consultation for the proposed 40mph buffer speed limits had now finished. It was noted that Suffolk Police were generally against buffer zones throughout the county and believed the buffer zones should meet the same criteria for standard 40mph speed limits. Despite this, Suffolk Highways had adopted a speed limit policy which stated that in certain circumstances 40mph buffer zones could be beneficial in reducing traffic speeds and a different criteria could be adopted. Hoxne Parish Council had supported the proposal but wished it to be recorded that the start of the eastern buffer zone was located in the parish of Hoxne. Suffolk Legal were currently working on the Traffic Regulation Order for the 40mph buffer zones. The design of the repeater improvements was still being progressed and it was noted that many of the repeater sign plates in Oakley would be replaced reactively at no cost. After discussions earlier in the meeting, it was agreed that £5,135 (instead of £4,000 previously agreed) would be the increased Parish Council funding towards this project. It was agreed that the Clerk would ask Suffolk Highways for confirmation of the total project cost.

## 8. Asset Management

a. Following a site meeting with a resident regarding rental of the allotment land, it was agreed that approximately 6/7<sup>th</sup> of the land would be left for grazing of sheep and horses on a two year tenancy subject to appropriate fencing being erected and a grass being kept for paths and margins, particularly behind the houses and between the car park and the allotment land. Interest had also been expressed by a resident wishing to cultivate plot one and this would be followed up.

b. Bird boxes - Cllr Prior had provided an estimate of the costs needed to deliver this project. It was agreed to support this project to a total cost of £300.

c. Defibrillator – It was agreed that the previously mentioned district councillor locality funding would be used to purchase a defibrillator for the western end of Brome (location to be agreed).


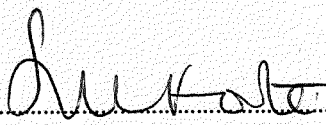
## 9. Correspondence

The following items of correspondence were noted:

Date	From	Subject
01.02.2023	Mid Suffolk District Council	Town and Parish Newsletter – February 2023
24.01.2023	South Norfolk Council	South Norfolk Village Clusters Housing Allocations Plan - Regulation 19 Publication
24.01.2023	Mid Suffolk District Council	Street Name and Numbering Policy 2023
20.01.2023	South Norfolk Council	DDNP Examination Arrangements

10. Urgent Matters and matters for report – none.

11. Date of next meeting – Monday 13 March 2023. Annual Parish Meeting Monday 20 March 2023.

Signed .......... Chairperson .......... Clerk  
Date 13 March 2023.....