

BROME and OAKLEY PARISH COUNCIL

Minutes of meeting of Brome and Oakley Parish Council held at 7.30 pm on **Monday 13 June 2022** in Brome and Oakley Village Hall.

PRESENT: Councillors Isobel Demanget (Chairman), John Parry (Vice Chairman), Roger Broughton, Kelly Kelley and Tom Pace.

1. Apologies for absence

Apologies were received from Cllr Halton and Cllr Prior accepted by the Council. Cllr Doe was absent. Apologies were also noted from County Councillor Fleming and District Councillor Burn.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations – Cllr Broughton, Cllr Parry, Cllr Keeley and Cllr Pace declared non-pecuniary interests in matters relating to the Village Hall. Cllr Demanget declared a pecuniary interest in application DC/21/05806. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

3. PUBLIC FORUM

There were no members present.

4. Minutes of the last meeting

a. The minutes of the meetings held on 9 May 2022 were approved.

b. There were no matters arising from the minutes of 9 May 2022 meeting.

5. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/21/05806	Oaksmere Hotel, Rectory Road, Brome	Amendment to Planning Statement - Application under S73a for Removal or Variation of a Condition following grant of planning permission DC/18/01979 dated 03/09/2018 Town and Country Planning Act 1990 - (Erection of a marquee for functions). To Vary Condition 1 (Expiry of permission) and Condition 3 (Limit of Events) - To be able to secure advance bookings and allow multiple weddings during summer, with some weekend test events (as per Planning Statement) for a period of five years.

At 19.33 Cllr Demanget left the meeting. It was unanimously agreed to recommend approval of the application. At 19.36 Cllr Demanget returned to the meeting.

b. The following planning determinations were noted:

Ref	Location	Application
DC/22/00737 and DC/22/00407	Coterells, 52 Low Street, Oakley	Rebuild 2no chimneys (following demolition of existing), insertion of steel tie bars, strengthen existing purlins to store, re fix detached and provide additional collars, strengthen wall plate/principle post connection, as detailed within Design and Access Statement and Schedule of Works. Planning Permission and Listed Building Consent REFUSED

c. Other Planning Matters:

Signed  Chairman  Clerk

Date 11.7.2022

BROME and OAKLEY PARISH COUNCIL

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i. It was noted that Planning Enforcement case EN/21/00849 was now closed and planning permission has been granted to siting of additional caravans Chestnuts Farm.

6. Appointment of Suffolk Association of Local Councils representative – this matter was deferred to the next meeting.

7. Diss and District Neighbourhood Plan

Cllr Broughton reported that the Steering Group has agreed the final wording of the plan and it was hoped that the referendum would take place by the end of 2022.

8. Asset Management

a. Installation of a defibrillator at the Lower Oakley telephone kiosk – the defibrillator had been ordered and an installation date was awaited.

b. Works at the Jubilee Garden and consider benches, bin, and other items of furniture – the grounds still need to be cleared in order for a detailed measure of the area to take place. A drawing showing where benches could be placed would then be produced.

c. Installation of bird boxes at various locations within the villages – it was agreed to ask Suffolk Wildlife trust to advise on best types and locations.

9. Highways

a. A site meeting with Suffolk Highways for Low Road, Oakley was confirmed for 5.30 pm on Wednesday 6 July.

b. Verge trimming and clearance of overgrowth particularly near to dog waste bins – it was noted that grass around the bin, particularly in Upper Oakley, was preventing access to the bin. Cllr Broughton and Pace agreed to attend to this in their personal capacity.

10. Consultations

a. To consider a response to the National Grid consultation - proposals to reinforce the high voltage electricity transmission network from Norwich Main substation in Norfolk, to Bramford substation in Suffolk. It was noted that the DDNP and both Babergh and Mid Suffolk District Councils had objected to this proposal.

11. Finance and Governance

a. The Internal Audit Report for year ending 31 March 2022 was noted and an action plan to address the issues arising (need for an electronic banking policy) would be compiled by the Clerk.

b. The Accounts for the year ending 31 March 2022 were approved and accepted by the Council.

c. Section One (Annual Governance Statement) and Section Two (Accounting Statement) and of the Local Councils' Annual Governance and Accountability Return for year ending 31 March 2022 were considered, completed and duly signed by the Clerk and Chairman.


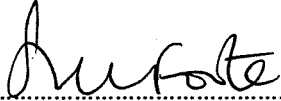
d. The period of exercise of public rights and process for submission to external auditor was noted.

e. The Council's financial statement was noted as £23,523 in the community account and £3,938 in the business premium account.

f. The new insurance policy details were noted and the premium was confirmed as £528.50

g. It was agreed to make the following payments:

Amount	Payee	Details
£156.56	Mid Suffolk District Council	Annual bin emptying charge
£144.99	Screwfix	Village Hall works as agreed minute reference 8B/Min12.07.2021
£879.41	Screwfix	Village Hall works as agreed minute reference 8B/Min12.07.2021
£13.70	Ridgeons	Village Hall works as agreed minute reference 8B/Min12.07.2021

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11. Correspondence

The following items of correspondence received since the last meeting were noted:

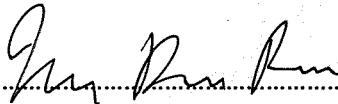
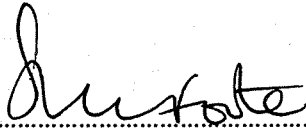
Date received	From	Subject
25 May 2022	Mid Suffolk District Council	Energy Development Information event – copy of presentation
1 June 2022	Mid Suffolk District Council	NSIP and large-scale energy developments update June 2022

12. Urgent Matters and matters for report

The need for the VAS to be sited on the Eye Road would be relayed to Cllr Doe.

13. Date of next meeting and agenda items - Monday 11 July 2022.

20.13 Meeting Closed

Signed  Chairman  Clerk

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