BROME and OAKLEY PARISH COUNCIL

Minutes of Annual Meeting of Brome and Oakley Parish Council held at 7.30 pm on Monday 14 September 2026 at Brome and Oakley Village Hall.

PRESENT: Councillors Stephanie Dennis, Charles Doe, Martin Liddell and John Parry. Also in attendance District Councillor Tim Weller and one member of the public.

1. Apologies for absence
Apologies were received from Cllr Demanget, Broughton and Pace and accepted by the Council.
2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations

3. Public Forum
District Councillor Weller provided commentary to his report which would be circulated to members. It was noted that Local Government Reform in Norfolk and Suffolk had been put on hold.
4. Minutes of the last meeting
a. The minutes of the meeting of 10 August 2026 were approved.
b. Matters arising from the minutes of the meeting of 10 August 2026 – it was noted that the Parish Council's response to the EcoPower Suffolk Solar Farm statutory consultation had been submitted.
5. Planning
a. To consider making recommendations on the following planning applications:

Ref	Location	Application
DC/26/03389	Land at Scole Roundabout (Junction Between A413 and A140), Stuston	Erection of restaurant building with drive-through facility, car parking, drainage, landscaping and associated works, including Customer Order Displays (COD), Play Area and Goal Post Height Restrictor. Alteration to BP parking, to facilitate new EV charging hub.
It was agreed to recommend approval subject to the following conditions being met: 1. Any restaurant operator has to ensure the litter picking is regularly carried out in the wider area (Policy LP15 Environmental Protection and Conservation and Policy LP16 Biodiversity and Geo-diversity refer). 2. Lighting lux levels at boundaries should be set not cause light pollution nuisance to nearby residents and road users (Policy LP24 Design and Residential Amenity and LP17 Landscape refer). In addition, the Parish Council wishes to support the statutory consultee response from Suffolk Fire and Rescue.		
DC/26/03425/ADV	Land at Scole Roundabout A140/A143, Stuston	Application for Consent to Display Advertisements. Installation of a free standing 12 metre totem
It was agreed to recommend refusal of the application on the basis of visual intrusion. It was strongly felt that the totem does not need to be any higher than 6 metres and should be designed so not to create light pollution (Policy LP17 and LP 24 refer).		
DC/26/03424/ADV	Land at Scole Roundabout (Junction Between A413 & A140), Stuston, IP21 4AJ	Application for Consent to Display Advertisements. Installation of internally illuminated signage to comprise: 3no fascia signs, 3no booth lettering, 1no digital booth screen and 4no yellow soffit lights
It was agreed there were no objections to this application		

Signed ..... Chairperson ..... Clerk

Date 12.10.2026

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DC/26/03426/ADV	Land at Scole Roundabout , A140/A143, Diss, IP21 4AJ	Application for Consent to Display Advertisements. Various site signage including 4no free standing signs, 1no banner unit, 1no Play Land sign and 25no dot signs.
It was agreed to recommend refusal of the application as presented based on inadequate information being provided, namely that the plans submitted were for a site in Exeter.		
DC/26/03437/HSE	4 Oaklands, Oakley	Installation of dropped kerb
It was agreed there were no objections to this application		

b. To note any planning determinations received - none.

c. Scoping Consultation for the Suffolk Water Recycling Transfer and Storage – it was agreed to respond only with comment that the Parish Council welcomed the consultation, however, had no specific comments in terms of what should be included in the scoping consultation but comments previously submitted in relation to the location of the reservoir and land use still stood. t

d. Diss and District Neighbourhood Plan

Cllr Liddell reported at the last meeting DDNP meeting, solar farms had been discussed and it was subsequently agreed the DDNP Group would have a view and ask member councils to complete a survey. Councillors present agreed answers to the six questions on the survey and the completed survey would be submitted by the Clerk.

e. There were no other planning matters.

6. Community Speed Watch – this item was deferred to the next meeting.

7. Finance and Governance

a. The current financial position was noted as £6,709.75 in current account and £4,131.16 in the business account. The balance reported included the second instalment of Precept (£4,662.50) and a VAT reclaim of £647.06. A bank reconciliation was presented to the Council.

b. The six month spend against budget report was noted.

c. The application of the Local Government Pay Award with effect from 1 April 2026 was noted in relation to the Clerk's salary.

d. It was agreed to make the following payments:

Amount	Payee	Details
£335.19	Sarah Foote	Clerk's salary September 2026
£17.40	Sarah Foote	Clerk's expenses August and September 2026
£244.41	HMRC	PAYE

8. Correspondence

The following items of correspondence were noted:

Date	From	Subject
28.08.2026	EcoPower Suffolk	Consultation Update
28.08.2026	Citizens Advice Bureau	Impact Report
02.09.2026	Mid Suffolk District Council	2026 Funding Summit for Mid Suffolk Voluntary, Charity, Faith and Social Enterprise Sector – 21 October in Debenham

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07.09.2026	Mid Suffolk District Council	NSIP and Large Scale Energy Development Tracker
07.09.2026	Suffolk Police and Crime Panel	Annual Report
08.09.2026	Mid Suffolk District Council	Government announces review of LGR programme

9. Urgent Matters and matters for report
None
10. Date of next meeting – Monday 12 October 2026. Co-option to the vacancy on the Parish Council would be an agenda item.

Meeting closed: 20.35.

Signed ..... Chairperson ..... Clerk

Date ..... 12.10.2026 .....