

# BROME and OAKLEY PARISH COUNCIL

Minutes of meeting of Brome and Oakley Parish Council held at 7.30 pm on Thursday 17 February 2022 in Brome and Oakley Village Hall.

PRESENT: Councillors Isobel Demanget (Chairman), John Parry (Vice Chairman), Roger Broughton, Charles Doe, Ursula Halton, Kelly Keeley, Tom Pace and Mark Prior. Also in attendance County Councillor Jessica Fleming.

## 1. Apologies for absence

None. District Councillor Burn had offered his apologies.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations – Cllrs Broughton, Pace, Keeley, Parry and Prior declared non-pecuniary interests in matters relating to the Village Hall. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

## 3. PUBLIC FORUM

District Councillor Burn – whilst not in attendance, had provided a report which had been circulated to members.

County Councillor Fleming – had provided a report ahead of the meeting. For the Queen's Jubilee funding was available for Cllr Fleming's Locality budget for community events.

Agenda Item 8 was discussed at this part of the meeting:

Cllr Fleming needed to allocate £1500 from her Highway's budget for an assessment of the B1118 Low Road, Oakley, to be undertaken. A combination of new road markings, re-position of signage, better located speed signs, and village entrance gates at both ends of the village along with 40 mph buffer zones were all suggested as possibilities. Cllr Halton also asked for the central road markings to be reinstated. It was anticipated that Cllr Fleming would fund at least 50% of the final project from her Highways budget (2022/23 as necessary). It was agreed to ask Cllr Fleming to instruct this work and she was thanked for her support with this matter.

## 4. Minutes of the last meeting

a. The minutes of the meetings held on 19 January 2022 were approved.

b. There were no matters arising from the minutes of 19 January 2022 meeting.

## 5. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/22/00416	Land adjacent North Roundabout, A140 Ipswich Road, Brome	Outline Planning Application (all matters reserved): Erection of petrol and electric charging facility with associated shop, roadside restaurant with drive through facility, B1 and B8 starter units, HGV lorry parking facility for rest area and drivers' facilities as a phased development.

It was agreed to recommend support for the application. However, the Parish Council was concerned with the errors on the plans and it was agreed to ask that these were corrected and due consideration was given to the residents of Four Oaks caravan park when determining this application and any conditions attached which may mitigate impacts to their residential amenity. Comments would be submitted as follows: 1. *The site plan does not show Four Oaks residential caravan park which is in close proximity to the development. The park has been in operation for many years. It is presumed an historic map has been used for the site plan and this should be updated.* 2. *The compass position on the site plan and the phased construction plan do not match and therefore do not give a true indication of any prevailing winds. Again, this should be corrected to ensure that consideration is given for noise and smells which may be directed to the residential park.*

Signed John Parry ..... Chairman Isobel Demanget ..... Clerk  
Date 14 March 2022 .....

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DC/22/00737	Cottrells, 52 Low Street	Rebuild 2no. chimneys (following demolition of existing), insertion of steel tie bars, strengthen existing purlins to store, refix detached and provide additional collars, strengthen wall plate/principle post connection, as detailed with Design and Access Statement and Schedule of Works.
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It was unanimously agreed to recommend approval of the application.

DC/22/00407	Cottrells, 52 Low Street	Listed Building Consent – Rebuild 2no. chimneys (following demolition of existing), internal and external works including insert steel tie bars, strengthen existing purlins to store, refix detached and provide additional collars, strengthen wall plate/principle post connection, remove plasterboard from internal stud wall as detailed with Design and Access Statement and Schedule of Works.
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It was unanimously agreed to recommend approval of the application.

b. ~~There were no~~ planning determinations to be noted.   
 The following was

DC/21/01973	Oak Ledge Retreat, Nicks Lane, Brome	Change of use of land for stationing of 15 holiday lodges – Planning Permission Granted.
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c. There were no other planning matters.

## 6. Diss and District Neighbourhood Plan

a. It was agreed to publicise the requirement for a Parish Council representative in addition to Cllr Broughton. Cllrs Demanget and Halton would also contact possible candidates.

b. There was no report from the DDNP. The next meeting would take place on 21 February.

## 7. Assets

a. Creation of a Jubilee Garden to commemorate the Platinum Jubilee – the site had not been cleared completely by the ex-tenants and a skip would be required to enable thorough site clearance. Cllr Parry raised long term care of the grass once the garden was created as a matter of concern. It was agreed that quotations would be sought once the plan for the site had been created. Fruit trees were likely to be planted in the autumn earliest. Cllr Doe and Pace would take a lead on the project. Progress would be reported at the next meeting. Further consideration of the budget for this project would take place at the next meeting.

b. Redundant Phone Kiosk in Brome Street – it was agreed to leave as is as a heritage landmark.

c. Installation of a defibrillator in Lower Oakley – it was agreed to explore siting a defib at the redundant phone kiosk in Low Street where it had been confirmed there was still electricity supply. The Clerk would contact a defib supplier who may be able to advise on connecting a new defib to the existing power supply. It was agreed that CIL funding could be allocated to this expenditure.


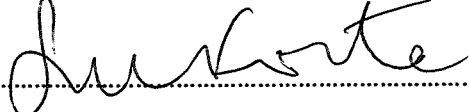
## 8. Highways

a. A revised scheme and costs for traffic calming on B1118 Low Road, Oakley was considered earlier in the meeting.

## 9. Community Infrastructure Levy

a. CIL balance report had been provided to Councillor showing a current total of £15,261.81 with an anticipated balance after April 2022 of £18,358.97.

Cllr Parry provided an update on the village hall renovation project and how it was anticipated that the total spend would be £6,500 (including fixtures and fittings) from a ring fenced parish council funded budget of £9,000.

Signed  ..... Chairperson  ..... Clerk  
Date 14 March 2022 .....

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b. Consideration of items for expenditure of CIL funds:

- i. Village Hall renovations – replacement of electrical wiring and bar ceiling were considered at a total approximate cost of between £5 and 10,000.
- ii. Bus Shelter at Rectory Road Brome - costs were considered for a purpose-built shelter and discussion took place on self-build options. The Clerk would explore with Suffolk Highways if it was possible to site a shelter in this location given the street furniture already in this location; road signs and BT cabinet.
- iii. Any items for Jubilee Garden – benches were considered and there was initial agreement to bird boxes being placed at the gardens and locations within the village to commemorate the Jubilee.

10. Finance and Governance

a. To note the current financial position £21,975.65 and £3,938 in the business premium account.

b. It was agreed to make the following payments:

Amount	Payee	Details
£813.06	Sarah Foote	Clerks Salary January/February/March 2022
£286.11	HMRC	PAYE
£54.19	Sarah Foote	Clerks expenses January/February/March 2022
£199.55 68.23 180.00 276.82	Ridgeons	Village Hall works as agreed minute reference 8B/Min12.07.2021

c. The payments made under previous resolution 8B/Min12.07.2021 were noted as follows:

Amount	Payee	Details
£119.84	Screwfix (Trade UK)	Village Hall works as agreed minute reference 8B/Min12.07.2021
£455.06 £78.88	Ridgeons	Village Hall works as agreed minute reference 8B/Min12.07.2021

10. Correspondence

The following items of correspondence received since the last meeting were noted.

Date received	From	Subject
07.02.2022	Suffolk Police	January 2022 edition of Constables' Country
02.02.2022	Healthwatch Suffolk	Elective Care Survey
28.01.2022	Headway Suffolk	Neuro Conference – 11 May 2022
27.01.2022	Mid Suffolk District Council	National Grid ES Green Project

11. Urgent Matters and matters for report.

12. Date of next meeting and agenda items – Monday 14 March 2022. It was agreed the Annual Parish Meeting would take place on Friday 6 May 2022.

**21.01 Meeting Closed**

Signed Jim De Bruin Chairman ..... Clerk Sarah Foote  
 Date 14 March 2022