

BROME and OAKLEY PARISH COUNCIL

Minutes of meeting of Brome and Oakley Parish Council held at 7.30 pm on Wednesday 19 January 2022 in Brome and Oakley Village Hall.

PRESENT: Councillors John Parry (Vice Chairman), Roger Broughton, Charles Doe, Kelly Keeley, and Tom Pace. Also in attendance County Councillor Jessica Fleming.

1. Apologies for absence

Apologies were received from Cllrs Halton, Demanget and Prior accepted by the Council. As Cllr Demanget was absent, Cllr Parry chaired the meeting.

2. Declarations of pecuniary and other interests from members on any item to be discussed and requests for dispensations – Cllrs Broughton, Parry, Keeley and Pace declared non-pecuniary interests in matters relating to the Village Hall. Councillors were reminded of the requirement to individually update their Register of Interests as appropriate.

3. PUBLIC FORUM

District Councillor Burn – whilst not in attendance, had provided a report which had been circulated to members.

County Councillor Fleming – had provided a report ahead of the meeting. Cllr Broughton asked about the additional funding that was being provide for footpaths and drainage. Cllr Fleming confirmed this county wide funding and all local concerns for footpaths or drainage should be reported on the Suffolk Highways reporting tool.

4. Minutes of the last meeting



- The minutes of the meetings held on 8 November 2021 were approved.
- There were no matters arising from the minutes of 8 November 2021 meeting.

5. Planning

- The following planning applications were considered:

Ref	Location	Application
DC/20/05507	Land Adjacent to Brome Grange Hotel, Norwich Road, Brome	Outline Planning Application (Comprising of access point only, and all other matters reserved) - Change of use of land and erection of buildings for Class B8 Storage or distribution (internal to buildings) and Class E (Comprising only of E(c)(i) Financial services, E(c)(ii) Professional services (other than health or medical services), E(c)(iii) Other appropriate services in a commercial, business or service locality, E(g)(i) Offices to carry out any operational or administrative functions, E(g)(ii) Research and development of products or processes, E(g)(iii) Industrial processes (that can be carried out without detriment to residential amenity)). Erection of three dwellings.
It was noted there was already industrial land allocated on Eye Airfield and, as per the Council's previous decision, it was not felt in keeping to extend industrial use to this location. It was unanimously agreed to recommend refusal of the application.		
DC/21/06985	34 Low Street, Oakley	Erection of front porch extension and part two storey, part single storey rear linked extension to outbuilding
It was unanimously agreed to recommend approval of the application.		

- There were no planning determinations to note.

Signed  Chairman  Clerk
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c. The report from Mid Suffolk District Council Planning Enforcement regarding the siting of additional static caravans at Chestnuts Farm, Langton Green, Eye was noted. It was understood that a retrospective application was being submitted for the siting of the additional caravans and as such enforcement action had been put on hold.

d. Application DC/21/01973 – for 15 holiday lodges off Nick’s Lane, Brome. An update had been requested from the District Council and it was confirmed that a determination would be made by 25 January.

e. There were no other planning matters.

6. Diss and District Neighbourhood Plan

Cllr Broughton reported he had attended the monthly steering group meeting on Monday. Babergh and Mid Suffolk Joint Local Plan had allocated sites in Lower Oakley which may now need to be reconsidered due to the Planning Inspectorates examination of the Local Plan. If the allocated sites did not remain within the Local Plan this could affect housing numbers allocated within the Diss and District Neighbourhood Plan - 15 new homes in Brome/Oakley/Palgrave/Stuston. Another Regulation 14 consultation would be needed due to changes of site allocations in Scole and new sections being added to the plan. Cllr Broughton had been the only representative attending Steering Group on behalf of the Parish Council for quite sometime and the Council would consider a further appointment at the February meeting. It was noted that this appointment did not have to be a Parish Councillor.

7. Assets

a. Creation of a Jubilee Garden to commemorate the Platinum Jubilee – it was agreed to progress schemes such as parishioner sponsor a tree and to ask both the district and county councillor for funding for this project. It was noted that Mid Suffolk District Council had awarded wildflower seed mix for this project and details of quantity required would be confirmed in due course. It was anticipated that 25 half standard fruit trees would be required at approximately £30 per tree plus stakes, water bags etc and a budget of £1000 was suggested. It was further suggested that local youth groups such as Eye Scouts could be asked to plant and care for the trees.

b. Redundant Phone Kiosk in Brome Street – no decision was made on future uses and this would remain an agenda item for the next meeting.

c. Installation of a defibrillator in Lower Oakley – consideration was given to placing a defibrillator in the redundant phone kiosk in Lower Oakley and it would be ascertained if power supply was still available there.

8. Highways

a. It was noted that authorisation had been received from Suffolk County Council Highways to site the parish owned vehicle activated sign on B1077. Cllr Doe would locate the VAS there in due course.

b. To consider a revised scheme and costs for traffic calming on B1118 Low Road, Oakley noting that the scheme originally provided by Suffolk Highways and approved by the Parish Council cannot be delivered due to constraints relating to lack of accident history on the road. This matter was discussed earlier in the meeting with the County Councillor who would contact Suffolk Highways and report back to the Parish Council.

9. Finance and Governance

a. The current financial position was noted as £23,617 in the community account and £3938 in the business premium account.

b. Allocation of CIL funds – it was suggested that CIL funds could be ring-fenced for insulation and renovation of existing toilets (estimated £2,000) and replacement of the lighting system which was not fit for purpose (estimated £10,000) including bar ceiling. A Bus Shelter at end of Rectory Road was proposed as another consideration for CIL expenditure. CIL expenditure would be considered and agreed at the next meeting when it was hoped all Councillors would be in attendance.

c. The budget for the 2022/23 financial year was considered and agreed. It was duly agreed to request a precept of £7,500 for the 2022/23 financial year and the request form was signed by the meeting Chairman and Clerk and would be submitted to Mid Suffolk District Council.

Signed John Doe Chairman A. White Clerk
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d. It was agreed to make the following payments:

Amount	Payee	Details
£60.00 inc VAT	Suffolk Association of Local Councils	Chairpersons Training – Modules 3 and 4
£10.80	Sword and Trowel LTD	Payroll Service Sept and Dec 2021
£28.39 £55.08 £689.54	Ridgeons	Village Hall works as agreed minute reference 8B/Min12.07.2021
£144.50	SLCC (via Lowestoft Town Council)	Part fee for membership of Society of Local Council Clerks

e. It was agreed to make a delegation to the Clerk until May 2022 to conduct any urgent business when covid-19 pandemic restrictions may not permit the Council meeting in person.

10. Correspondence



The following items of correspondence received since the last meeting were noted.

Date received	From	Subject
11.01.2022	Hoxne Parish Council	Regulation 14 Neighbourhood Development Plan consultation
16.01.2022	Babergh and Mid Suffolk District Councils –	Neighbourhood Planning Briefing Note

11. Urgent Matters and matters for report.

12. Date of next meeting and agenda items – Monday 14 February 2022. Cllr Doe offered his apologies in advance of the meeting.

20.46 Meeting Closed

Signed  Chairman  Clerk
Date 17-02-2022